

**Draft MINUTES OF MEETING OF BUCKWORTH PARISH COUNCIL HELD**  
**On Monday 21 October 2019 in Buckworth Cricket Club**

**PRESENT** Chairman Hateley, Cllrs Morrison, Henderson-Begg and Ward  
Members of public, Mr David O'Brian

**1. APOLOGIES FOR ABSENCE Cllr Warrener**

**1. OPEN FORUM** This will last for 10 minutes. Members of the public may ask question or raise points on items on this agenda or, for inclusion at the next meeting. Council Members may speak concerning items for which they are declaring a prejudicial interest. Once the meeting starts, members of the public are reminded that they may not speak. One member of the public was present

1. David O'Brian presented his proposal for a Community First Responder Scheme which will cover our parish and others. He requested that the Parish Council consider a grant towards the set up of the scheme.

**1.b COUNCILLOR'S INTERESTS** To receive from Councillors declarations as to personal and/or prejudicial interests and the nature of those interests in relation to any Agenda items. See also flow chart from HDC, a copy of which has been given to each councillor for reference purposes. None received

**2. Minutes of the last meeting – 2 September 2019 were agreed and signed as a true record.**

**3. Matters arising**

**a. Review of policy and standing order updates.** Cllr Ward has undertaken considerable work on these. It was agreed that all councillors should review the updated policies with a view to further actions that need to be taken prior to adoption.

**b. Appointment of Parish Clerk – It was agreed to continue this as an agenda item**

**c. Village defibrillator - David O'Brian has offered to continue to maintain the defib as part of his C.F.R scheme and as agreed with previous Chairman of the council. The defib at present requires 3 sets of pads and there is an invoice outstanding for previous set. The Council agreed that a grant of £250 should be made to the C.F.R. scheme subject to it taking over the maintenance of defib and reporting back regularly to the PC. The R.F.O will arrange for the payment of the invoice as soon as possible.**

**d. Actions on issues brought to attention by parishioners.**

**1. The tree issue on Barham Road has been dealt with.**

**2. As part of its review of policies the PC has discussed at length the concerns over lack of crime and disorder policy. It was agreed that appropriate actions for parishioners to take in event of concerns about anti-social/criminal behaviour should be clearly signposted in those policies. It was agreed to maintain links with the community police officer for the area.**

**E. Bank mandate – this is an ongoing issue. Cllr Henderson-Begg to revisit bank to try to expedite matters. The Council agreed to look into other banking possibilities**

#### **4. Agenda Items**

- a. Review of standing orders and policies. See above under Matters arising
  - b. Letter received re First Responder proposal. See above
  - c. Invoice for defibrillator pads – See above
  - d. Proposal for VE Day celebrations. The Cricket Club had written to both the PC and the PPC regarding organising an event over the period 8 to 10 May 2020. The PC agreed that it was happy to participate in this and that Cllr. Morrison would represent the PC on any organising committee.
  - e. Parish Council communication policy. It was agreed that a Parish Council newsletter go out, informing parishioners of the new make up of the council, F.A.Q.s about parish councils and links to the proposals for change to social care and health care proposed by Cambs. Council and the health authority. The possibilities of Facebook and WhatsApp were discussed.
  - f. It was agreed to renew membership of Cambs. Acre.
  - g. Cambridge Climate Emergency letter – this was discussed.
  - h. Precept – the closing date for receipt of the precept by HDC is 12 December. It was agreed to revisit this at next meeting in view of grant to FRS and possible village event.
- .

#### **5. Finance and General Purpose and cheques for signing**

a. Latest financial update was circulated by the RFO and the statement of accounts reconciled with the bank statements and all duly signed

b. Payment for approval cheque number 100520 Cambs. Acre for membership 18/10/2019 £57.00.  
100521 CAS for insurance renewal 18/10/19 £176.36

**c. Letter from Peter Waterhouse re Adult Social Care Charging Policy Consultation. It was agreed that this would be publicised in a newsletter to every parishioner**

**d. Dates of next meetings - 25 November 2019**

The meeting ended at 21.50pm

Fiona Morrison

Acting Clerk

